

Town of Marshall, North Carolina
Vacancy Announcement

Maintenance Worker

Salary Range: \$41,600 to \$49,920 annually/\$20.00 to \$24.00 hourly

Position Summary:

The Town of Marshall is seeking applications for a full-time Maintenance Worker. The position is an essential part of Marshall's Public Works team with work performed in a variety of areas including water and sewer, sanitation, streets, and grounds maintenance. Work is performed outdoors and in all types of weather. Work is performed under the general direction of the Public Works Director or Maintenance Crew Leader. Work is reviewed through reports and observation of department activities. This position works a standard 5 day, 40 hour per week schedule with occasional overtime, including nights and weekends. Position is assigned on-call one weekend every five weeks, with extra pay for on-call weekends in addition to any overtime work performed while on-call. The position comes with generous benefits package including paid health insurance; dental, vision, and other supplemental insurance available, paid sick time, paid vacation time, and paid holidays; participation in the Local Government/State retirement system, and 401k with automatic 5% employer contribution. Uniforms are provided.

This position is non-exempt under the Fair Labor Standards Act.

Where to Apply:

Applications can be obtained at the Town of Marshall, 10 Derringer Dr, Marshall, NC 28753, between the hours of 8:00 and 4:30 Monday to Friday. Submit application and any other supporting documents to the Town of Marshall in person at the Town of Marshall, 10 Derringer Dr, Marshall, NC 28753, by email to mayor@townofmarshall.org, by mail to PO Box 548, Marshall, NC 28753.

Position is open until filled.

The Town of Marshall is an Equal Opportunity Employer.

Major Duties:

- Installs and repairs water and sewer lines, water meters, valves, manholes, fire hydrants and other equipment. Reads water meters and reports results.
- Operates various equipment and heavy machinery within the public works field.
- Maintains knowledge of maintenance equipment and operation of vehicles.
- Mows and maintains town properties and right-of-way, and otherwise assists with facilities maintenance.
- Operates equipment for snow removal/salt spreading on town streets during inclement weather.
- Assists in collecting garbage from assigned locations; picks up and places trash bags into collection truck.
- Responds to emergency maintenance repairs directed by maintenance supervisor and/or staff.
- Performs other related duties as assigned.

Preferred Knowledge, Skills, and Abilities:

- Knowledge of repairing and installing water/ sewer lines.
- Knowledge of water and sewer line testing and searching for leaks.
- Skill in operating maintenance equipment.
- Ability to communicate effectively with town residents and crew members.
- Ability to identify and report maintenance needs of various equipment, grounds, and facilities.
- Ability to read instructions or work orders.
- Skill with basic addition and subtraction, such as making change or measuring.

Minimum Qualifications:

- High School Diploma or equivalent is required.
- Possession of a valid driver's license issued by the State of North Carolina is required.
- Possession of Class B Commercial Driver's License preferred, or the ability to obtain within Two-Years of initial employment.
- Existing North Carolina certification in Wastewater Collection-1 and/or Wastewater Biological-2 is strongly preferred. If not existing, ability to obtain Wastewater Collection-1 and/or Wastewater Biological-1 through additional training within two years will be required.
- Other certifications of interest include the following for Water: C-Well and/or B Distribution, or ability to obtain with additional training within two years.
- Ability to perform heavy manual labor requiring exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects. Work requires climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, and repetitive motions. Also, vocal communication required to express or exchange, hearing to perceive information at normal spoken word levels, and visual acuity for depth perception, peripheral vision, visual inspection to operate motor vehicles or other equipment, determine the accuracy and thoroughness of work, and observe general surroundings and activities. Work can involve exposure to inclement weather conditions; some personal safety hazards may be involved in work.
- Ability to understand and follow oral and written instructions from supervisor along with being an effective communicator with co-workers.